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Call for Project Proposals – “Environmentally sound management of chemicals and hazardous waste”

Launch date June 24, 2019

Application deadline October 4, 2019, 12:00 p.m. Paris time

**SUBMISSION OF PROJECT PROPOSALS**

Project proposals should include a description of the project as well as the elements that justify and motivate it. Applications submitted to the French Facility for Global Environment (FFEM) must follow the document format provided. Failure to do so will render the project ineligible.

A project proposal must include:

* a project proposal submission letter, dated, signed, and scanned (appendix 1);
* a Project Opportunity Note -NOP- (template provided in appendix 2) in Word format only, including budget tables;
* financial information in Excel format (with formulas) (**please note:** budget proposals must be formulated in euros, which is the currency used for the FFEM financing agreements. The budget shall be calculated as a comprehensive lump sum, taxes included);
* any additional appended documents in PDF or Word format.

Specific attention should be paid to clarity and writing style. The Project Opportunity Note (NOP) is a summary document (10 pages maximum, excluding appendices) describing the technical, strategic, and economic information required to understand the project, for the Selection Committee. Proposals must also describe how the project will be implemented, the partners involved, and the expected impacts.

**NOTE: The NOP may be submitted in English, Spanish, or French. However, if the project is pre-selected at the NOP phase for further consideration, subsequent notes must be submitted in French.**

An electronic version of all the aforementioned documents must be submitted through the following link: <https://www.ffem.fr/en/environmentally-sound-management-chemicals-and-hazardous-waste>.

Any proposal that is incomplete or received after the deadline indicated above will be rejected.

The list of required administrative documents (appendix 3) will be sent to selected candidates after the Selection Committee accepts the NOP.

**CONTACT**

**For any additional information, please fill in the form available at:** <https://www.ffem.fr/en/contact/chemicals-and-hazardous-waste>

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# FFEM

* 1. **Mission**

The French Facility for Global Environment (FFEM) promotes innovation that targets environmental protection and sustainable development in developing countries.

This interministerial financial instrument operates within the framework of the French policy on official development assistance.

It encourages innovative initiatives and pilot projects that address global environmental issues, seeking environmental, social, and economic benefits.

Its objective is to test solutions and learn from them, and then to facilitate their dissemination and deployment in other places and/or at a larger scale. The distinctive features of the FFEM are innovation and replicability of action.

For more information about the FFEM: <https://www.ffem.fr/fr>.

We also encourage you to read the FFEM Strategy for 2019-2022, available at <https://www.ffem.fr/sites/ffem/files/2019-04-01-43-25/FFEM_Strategie_2019_2022_EN.pdf> (available in English, Spanish, and French).

* 1. **Mandate**

The FFEM’s actions fall within the environment and development guidelines established by the French government and confirmed by the Interministerial International Cooperation and Development Committee (CICID). As a funding tool, it contributes to the implementation of the main international conventions on environmental protection. The FFEM also participates in helping to achieve the Sustainable Development Goals (SDGs) adopted by the United Nations in 2015.

In terms of international agreements, the FFEM’s mandate covers:

* The fight against climate change and its harmful effects;
* The preservation and sustainable management of biodiversity and natural resources;
* The protection of international inland and marine waters;
* The fight against desertification and land degradation, including deforestation;
* Chemicals and waste management and the fight against chemical pollution;
* The elimination of ozone-depleting substances.
  1. **Structure**

Governance of the FFEM is based on three bodies that interact at every phase, from the strategy development phase up to the operational implementation of projects:

* a **Steering Committee** made up of the FFEM’s six member institutions: the French Ministries for the Economy and Finance (which chairs the committee), for Europe and Foreign Affairs, for the Ecological and Inclusive Transition, for Higher Education, Research, and Innovation, and for Agriculture and Food, as well as the Agence Française de Développement (AFD). This Committee gives its recommendations on the overall policy of the FFEM and decides on project funding, based on the advice provided by the Scientific and Technical Committee and the Secretariat;
* a **Scientific and Technical Committee** made up of 12 qualified individuals covering the fields that fall within the FFEM’s mandate. This Committee helps develop the strategic orientations, ensures that projects are relevant to and fit within those orientations, and contributes to project monitoring and evaluation;
* a **Secretariat** that participates in each stage of the project cycle: examination, monitoring of implementation, capitalization and communication on the projects.

# Purpose of the Call for Project PROPOSALS

As part of its new Strategy for 2019-2022, the FFEM is launching a call for project proposals on the ***“Environmentally sound management of chemicals and hazardous waste,”*** to support the implementation of innovative pilot projects in these fields with the aim of demonstration, capitalization and deployment at a larger scale.

Proposed projects must address, in developing countries[[1]](#footnote-1), the implementation of one or more of the following agreements: Basel, Bamako, Rotterdam, Stockholm, or Minamata Conventions, United Nations Framework Convention on Climate Change, Strategic Approach to International Chemicals Management (SAICM).

The call specifically targets projects addressing the use of chemicals and related pollution (including pesticides, POPs, heavy metals, and short-lived climate pollutants) and/or the prevention and management of hazardous waste and plastics.

Projects must propose innovative pilot activities designed to prevent and reduce their impact on human and animal health and the environment. Special attention will be paid to the product life cycle approach proposed by the project.

It also targets projects that address emerging issues[[2]](#footnote-2): chemicals in products, hazardous substances in the life cycle of electric and electronic products, nanotechnology and manufactured nanomaterials, endocrine-disrupting chemicals, environmentally persistent pharmaceutical pollutants, and perfluorinated chemicals.

In particular, proposed projects may be related to skill and technology transfer for the implementation of the best available techniques and best environmental practices; development of alternatives, less-polluting solutions and practices, notably through cooperation with the private sector; setting up platforms for education, awareness raising, and training of the various stakeholders; setting up and strengthening of the governance and institutional, legal, and regulatory frameworks for sustainable management of chemicals and waste; structuring of waste management value chains promoting a circular economy approach; promotion of public-private partnerships; development of sustainable financing mechanisms enabling sustainable management of waste; coordination at the national level (in particular harmonization of strategies across administrative regions, municipalities, etc.) and at the regional level.

As such, projects could emerge in areas such as[[3]](#footnote-3): agriculture and the use of chemicals; air quality; restoration of polluted sites; chemicals in products; mining activities (including gold washing); heavy metal management (mercury, lead, etc.); prevention, reduction, management, reuse, and recycling of hazardous waste and plastics.

# Publication Period of the Call for Project PROPOSALs

The call for project proposals will be open from 24 June 2019 to 4 October 2019.  
  
Applications must be submitted before 12:00 pm, Paris time, on 4 October 2019 through the following link: <https://www.ffem.fr/en/environmentally-sound-management-chemicals-and-hazardous-waste>.

# Eligibility

* 1. **Geographical eligibility criteria**

Eligible countries are all those listed as beneficiaries of official development assistance by the OECD DAC[[4]](#footnote-4), with priority given to the African region.

Multi-country and regional projects are eligible.

* 1. **Eligibility criteria related to the project content**

All projects presented to the FFEM must demonstrate that they meet the following eight criteria:

* contributes to the preservation of the global environment;
* contributes to local sustainable development in one or more developing countries;
* has innovative features;
* has a demonstrative and replicable nature;
* provides for post-project economic and financial sustainability;
* is ecologically and environmentally viable;
* has social and cultural acceptability;
* has an appropriate institutional framework.

For each project proposed, special attention will also be paid to:

* theory of change;
* its monitoring and evaluation mechanism;
* its overall environmental outcomes;
* local ownership (which is a guarantee of sustainability);
* its partnership dimension;
* how gender and social ties are taken into account;
* the sharing of knowledge generated by the project.

Applied research activities giving rise to, or in conjunction with, development activities are eligible for FFEM financing. Fundamental research activities, however, are not eligible to receive financial support from the FFEM.

Furthermore, the FFEM pays special attention to the following tools or procedures for innovation, including but not limited to:

* Digital technologies[[5]](#footnote-5);
* Nature-based solutions[[6]](#footnote-6);
* Frugal innovation[[7]](#footnote-7);
* The “One Health” approach[[8]](#footnote-8).
  1. **Eligibility criteria related to the grant beneficiary**

The call for project proposals is open to legal entities that the FFEM may support within the scope of its mandate, which covers civil society, governments, local communities and authorities, public institutions, research entities, the private sector, foundations, international organizations.

# SUBMISSION and CONSIDERATION PHASE for this call for project PROPOSALS

The FFEM reserves the right to cancel this call for project proposals.

Applications must include the following elements:

* a project proposal submission letter, dated, signed, and scanned (appendix 1);
* a Project Opportunity Note -NOP- (template in appendix 2) in Word format only, including budget tables;
* financial information in Excel format (with formulas) (**please note:** budget proposals must be formulated in euros, which is the currency used for the financing agreement. The budget shall be calculated as a comprehensive lump sum, taxes included);
* any additional appended documents in PDF or Word format.

Any proposal that is incomplete or received after the deadline of the call for project proposals will be rejected.

Particular attention should be paid to clarity and writing style. The Project Opportunity Note (NOP) is a summary document (10 pages maximum, excluding appendices) describing the technical, strategic, and economic information required to understand the project, for the Selection Committee. Proposals must also describe how the project will be implemented, the partners involved, and the expected impacts.

**NOTE: The NOP may be submitted in English, Spanish, or French. However, if the project is pre-selected at the NOP phase for further consideration, subsequent notes must be submitted in French.**

Project selection will be performed by a Selection Committee, composed in part of the FFEM member institutions (see section I.3 of this document), only on the basis of the project proposals received in response to this call for project proposals.

The call for project proposals will be open from 24 June 2019 to 4 October 2019, 12:00 pm, Paris time. After this period, a question and answer period between applicants, the Selection Committee, and the FFEM Secretariat will take place (if necessary). After analyzing the NOPs and after this Q&A phase, the Selection Committee will draw up a short list of pre-selected projects, and applicants whose proposals have been accepted will be notified within 2 months. This time frame may be extended depending on the number of NOPs received.

|  |  |
| --- | --- |
| Provisional Timetable | |
| 1. Call for project proposals launch – The project initiator submits a Project Opportunity Note (NOP). | Response time: 24 June 2019 – 4 October 2019, 12:00 pm, Paris time |
| 1. Question and answer period between applicants, the Selection Committee, and the FFEM Secretariat (if necessary) 2. Selection Committee draws up a short list of projects | Time frame: 2 months |

After this call for project proposals, pre-selected projects must obtain support from one of the six FFEM member institutions (the FFEM Secretariat will facilitate putting project initiators in contact with the member institutions).

Pre-selected projects that have received support from one of the FFEM member institutions will remain under consideration as described in the diagram below.

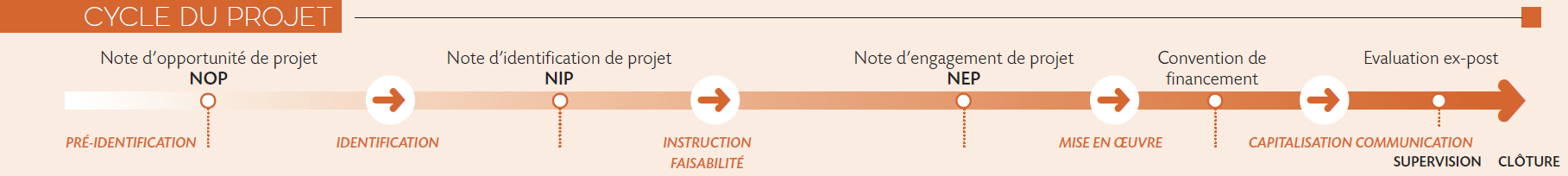


Diagram 1: Project consideration cycle

Templates for the supporting documents (NOP, NIP, and NEP) are available online at [www.ffem.fr](http://www.ffem.fr).

For pre-selected projects, the second phase of project consideration will require writing a more detailed Project Identification Note (NIP), which must be submitted in French. The FFEM Secretariat and the Scientific and Technical Committee (CST) will each give their opinion on the NIP. The FFEM Steering Committee will make the decision to approve or reject the project identification.

If the Steering Committee approves the project identification, the final phase of project consideration will involve conducting a feasibility study on the project and developing a Project Engagement Note (NEP), which will be undertaken by an external consultant assigned by the FFEM who will work closely with the project initiator. The Steering Committee will make the final decision on whether or not to provide FFEM financial assistance based on the NEP.

For projects that are pre-selected from this call for project proposals, subsequent phases of consideration will take an average of 6 to 8 months from the date the Project Identification Note (NIP) is received.

A provisional timetable is presented below:

|  |  |
| --- | --- |
| 1. The project initiator submits a Project Identification Note (NIP) in French |  |
| 1. The FFEM Secretariat and the CST each give their opinion on the NIP | Time frame: 1 month |
| 1. The Steering Committee approves or rejects the project identification and continued consideration of the project | Time frame: 1 month |
| 1. An external consultant, working closely with the project initiator, conducts a feasibility study on the project and develops the Project Engagement Note (NEP). 2. In parallel, the selected applicants send all the administrative documents for the application (see Appendix 3) 3. The NEP is submitted | Time frame: 3 months |
| 1. NEPs reviewed and final decision from the Steering Committee | Time frame: 2 months |

All the administrative documents required to finalize the application (see Appendix 3) must be submitted, only for pre-selected projects, after the Steering Committee accepts the NIP.

# TECHNICAL AND STRATEGIC ASPECTS

The technical and strategic elements of the project shall be described in the NOP and then, for pre-selected projects in the various phases of project consideration, in the NIP and the NEP as well, and will include:

* project objectives:
* technical and technological characteristics;
* project set-up;
* activities included;
* financing and cofinancing plan;
* environmental and socioeconomic impacts;
* monitoring and evaluation of the performances.

# FINANCIAL ASPECTS

FFEM financial assistance for this call for project proposalsranges from €500,000 to €2,000,000 per project.

The FFEM only supports projects with cofinancing identified by project initiators, direct beneficiaries and/or any other financial partner.

Co-financing is financing that contributes directly to the specific objectives of the project, and is necessary for its achievement. The cofinancing bodies, including the FFEM, work in close synergy in the steering and/or management of the project, which is handled by one of the cofinancing bodies on behalf of the others.

Co-financing from the project initiators and/or other financial partners should amount to:

* 70% of the overall budget in standard cases;
* 50% of the overall budget for a project that has a remarkably innovative feature[[9]](#footnote-9) or for the case of projects initiated by Southern stakeholders whose cofinancing comes from the South.

The value of in-kind contributions may be included in a project’s budget as cofinancing, but should not exceed 25% of the total project budget.

A contribution in kind is a voluntary contribution through which one individual or legal entity provides another with work, goods, or other services free of charge. Examples include partners making employees available or providing equipment at no cost, volunteers, or any assistance or service given, free of charge. “Valuating” these expenses means estimating their market value[[10]](#footnote-10).

For pre-selected projects at the stage of this call for project proposals, which will be under further consideration as described in section V above, for each stage of consideration, the note must indicate whether cofinancing has been solicited, must be solicited, or has already been secured. In general, cofinancing in the amount required above must be confirmed before the FFEM Steering Committee awards funding[[11]](#footnote-11), and at the latest by the first payment of the FFEM contribution.

During execution and at the end of the project, the project initiator must ensure that the cofinancing rates initially expected are in fact met.

Project evaluation will include an analysis of the actual mobilization of expected cofinancing.

# Implementation period for proposed projects

The duration of activities cofinanced by the FFEM may not exceed 5 years.

# CONFIDENTIALITY

The FFEM shall ensure that all documents provided in the application and the request are covered under professional secrecy and confidentiality. Applications will be viewed only by the FFEM Secretariat, the Selection Committee for the call for project proposals, the FFEM Steering Committee, the Scientific and Technical Committee, and the associated members.

Any external communication will be discussed in advance with the project coordinator, who will specify which information is confidential in nature.

# APPLICATION SELECTION CRITERIA for this call for project PROPOSALs

The Selection Committee will base its decisions on: (i) how well the project addresses the purpose of the call for project proposals, as described in item II of this document, and (ii) the criteria listed in item III of this document and detailed below.

* 1. **Criteria related to the project’s contribution to the preservation of the global environment**

The expected impact in terms of global environmental protection shall be specifically described, in connection with the nature and aims of the project.

The project development impacts on the environment as well as the environmental impact of the project throughout its life span shall also be assessed in line with the nature of project, in particular:

* impact on climate change (when relevant): the impact on climate change throughout the entire project life span, by comparing the emissions generated by the project to the emissions generated in the reference scenario;
* other environmental impacts (when relevant): other potential impacts (positive and negative) must be listed by the project developer, and proposals to mitigate the potentially negative impacts must be indicated.
  1. **Criteria related to the project contribution to local sustainable development in one or more eligible countries**

**How well the project activities fit the local environmental context and the challenges and priorities defined at the local level in the area of chemicals and hazardous waste management:** The activities proposed as part of the project must be consistent with local challenges and issues related to the sound management of chemicals and hazardous waste. They must be in line with local strategies in this area. Local practices that the project activities would change must be carefully considered. Involvement of stakeholders from the very beginning of the project shall be encouraged.

**Integration of the project in the context of public policies and institutions:** the project initiator must describe the relevance of the project and how it fits in within national, regional, and/or local development policies, plans, and orientations.

**Contribution to local socioeconomic development:** the local impacts in terms of employment, skill development, creation of economic activities, living conditions, etc. must be assessed by the project initiator. A distinction must be made between short-term, medium-term, and long-term impacts. The local and international portions of the project cost must be specified by the project initiator.

**Partnerships in the host country:** the project initiator must form partnerships with institutions/organizations in the host country when developing the project. This network of local, diversified partners that have been involved from the very beginning of the project should help improve its sustainability and distribution throughout the region. The involvement of these partners in the project must be described in detail by the project initiator and will be closely scrutinized.

**Utilization of local and national knowledge, know-how, and skills:** the use of local knowledge, skills, and capacity for innovation, which will help ensure the suitability, local ownership, and optimization of the innovation, will be assessed along with learning and capacity building effects. Particular effort shall be devoted to supporting stakeholders in any changes to practices potentially generated by the project in order to facilitate its adoption.

* 1. **Criteria related to the innovative nature of the project**

The project initiator must demonstrate that his or her project constitutes an innovation in terms of technologies, economic models, practices, or organizations. To do so, the applicant must:

* explain what is the current practice in the targeted region;
* specify whether there are any equivalent projects in the region and beyond; if there are equivalent projects, explain what makes this project different and more innovative.

Innovation at the FFEM means the implementation of new technologies, new uses, and new methods.

According to the OECD definition of “innovation” (Oslo Manual, 2005), there can be innovation in products, processes, organization, and deployment, especially in terms of public policy and financing. Innovation can be drastic or gradual; it must be recognized as such, beyond just as a simple invention. It is thus part of a process of change that it triggers.

For the FFEM, the innovative nature of a project can be assessed only in the light of specific analysis of the project and/or of the territory, according to the given context in geographical, socio-economic, political, institutional, and ecological terms, and the innovative way in which the project intends to trigger the change to benefit the environment and sustainable development.

* 1. **Criteria related to the demonstrative and reproducible nature of the project**

Applicants must demonstrate that the proposed project has a high likelihood of being replicated in other regions, other countries, or other sectors by describing, for example, to what extent the proposed project is not an isolated, unique case but may serve as a reference, contributing to the dissemination and multiplication of similar approaches while facilitating a learning process that goes beyond the strict framework of the project.

* 1. **Criteria related to project implementation**

The project initiator must pay due attention to demonstrate the following elements:

* Post-project economic and financial sustainability;
* Ecologically and environmentally viable;
* Social and cultural acceptability;
* Appropriate institutional framework.
  1. **Proposals related to the monitoring, evaluation, and capitalization**

***Technical and financial monitoring of the project progress***

The technical and financial aspects of selected projects will be monitored throughout the implementation period, to justify and guarantee the good use of FFEM financing.

The project initiator must propose a mechanism for technical and financial monitoring of the project.

As previously stated, during execution and at the end of the project, the project initiator must also ensure that the cofinancing rates initially expected are in fact met.

Project evaluation will include an analysis of the actual mobilization of expected cofinancing.

FFEM payments are conditional upon the project’s forward progress, according to conditions to be specified during project consideration.

***Project monitoring, evaluation, and capitalization***

Project initiators must propose a specific methodology for monitoring and evaluating results, in particular environmental results, and capitalizing on lessons learned, including the intended means of disseminating them. They must also specify the target organizations (companies in the case of technological innovations, public decision makers for organizational mechanisms, etc.). The production of public knowledge, intended for public decision makers in connection with the country’s public policies and sustainable development goals, shall be taken into account. The methods and means used to share this information shall be described.

# General terms

The FFEM reserves the right not to respond to expressions of interest.

Project initiators shall bear all costs related to preparing their applications within the framework of this call for project proposals, and the FFEM shall not under any circumstances be responsible for these costs, nor liable for paying them.

* 1. **Contract currency and payment currency**

Project initiators must develop their financing plan in euros, which is the currency used for FFEM financing agreements. The costs shall be presented as a comprehensive lump sum, inclusive of taxes, firm and not revisable.

* 1. **Knowledge of the location and terms of the call for project proposals**

By submitting a project proposal, project initiators are presumed to:

* have read and accepted the terms of the call for project proposals described herein;
* have a complete understanding of the nature and scope of the actions to be carried out, local working conditions, and any constraints on those actions.
  1. **Clarifications to proposals**

To facilitate the consideration, evaluation, and comparison of proposals, as stated in item IV of this document, the FFEM Secretariat and the Selection Committee may ask project initiators for clarifications related to their proposals.

* 1. **Determination of project proposal compliance**

The Selection Committee may eliminate project proposals submitted by legal entities that clearly lack the human and financial capacity to implement a project in the target countr(y/ies).

* 1. **FFEM’s right to reject any proposal**

The FFEM reserves the right to reject any proposal and to cancel the call for projects at any point so long as it has not awarded the financial assistance, without incurring any liability with regard to the initiators of project proposals submitted and without needing to inform them of the reasons for which it has canceled the call for project proposals or rejected their proposal.

* 1. **Approval of technical and financial files**

After pre-selection of a project by the Selection Committee, the project initiator may freely choose whether or not to integrate any suggestions provided, and the FFEM is free not to pursue consideration of the proposal; the following elements, among others, may constitute cause for rejection of the project initiator’s final proposal:

* refusal to participate in a dialog with the FFEM in order to enhance the proposal;
* refusal to present arguments that explain the choice not to integrate amendments suggested by the Selection Committee, the Steering Committee and/or the Scientific and Technical Committee.
  1. **Confidentiality**

No information related to the examination, clarifications, evaluation, comparison of proposals, or recommendations on awarding financial assistance may be disclosed to project initiators or to any other person external to the examination and evaluation procedure after the applications have been opened and until the award(s) of financial assistance have been announced to the initiator(s) of the selected project(s).

Any attempt by a project initiator to influence the Selection Committee during the examination, evaluation, and comparison of project proposals will lead to the rejection of that project initiator’s proposal.

* 1. **Information about the selection and award process**

Initiators of project proposals that are pre-selected from this call for project proposals will be informed via email.

For projects pre-selected from this call for project proposals, the FFEM Secretariat will then communicate with project initiators via email, throughout the consideration process, including with regard to the Steering Committee’s decision to identify or not identify the project and, ultimately, to award financial aid for the presented project or not.

* 1. **Signature of the financing agreement**

For projects that have been awarded financial aid by the FFEM Steering Committee, the FFEM Secretariat will send the project initiator an email informing him or her of the decision, followed by a draft of the financing agreement for approval before being signed.

**APPENDIX 1: Project presentation letter template**

**Submission of a project proposal**

to

Madam the Secretary General of FFEM

Madam the Secretary General,

After examining the information provided in the call for project proposals on “Environmentally sound management of chemicals and hazardous waste,” I (we) the undersigned (first name(s), last name(s) ................ acting as …..(position(s)) on behalf and in the name of .................... (company name and address of the tenderer or member of the group), after having read all of the documents contained or mentioned in this call for project proposals and having assessed from my (our) perspective and under my (our) responsibility the nature of this call for project proposals,

Hereby submit, bearing my (our) signature(s), the following Project Opportunity Note (NOP) with attached budget,

agree to abide by and commit myself (we commit ourselves jointly and severally) (the legal entity....................) serving as proxy and head of the group to completing the project in accordance with the proposal made in our project and at the costs that I developed myself (that we developed ourselves), which bring the amount of financing requested in Euros to:

SUM INCLUSIVE OF ALL TAXES AND FEES :............................................. (amount in numerals and written longhand) Euros,

subject to the economic terms, month, and deadline authorized to submit my (our) proposal, i.e. .................................

I recognize (we recognize) that AFD and the FFEM are not required to respond to any one of the proposals they receive.

I affirm, upon pain of automatic cancellation, that I do not fall (and that the legal entity or entities for which I act do(es) not fall) under any legal prohibitions in France, in the State(s) where my (our) legal entity or entities are based, or in the proposed country of intervention.

Signed in ....................., on .........................

Signature

The signatory shall attach the document in which he or she is assigned the powers the make binding commitments on behalf of the entity. In the case of a temporary group of legal entities, attach the articles of the group designating the head and proxy.

The original of the submission must bear the legend “ORIGINAL”.

**APPENDIX 2: Project Opportunity Note (NOP)**

Information related to the NOP can be found in a separate document.

**APPENDIX 3: List of administrative documents and Information Sheet**

* **List of administrative documents required after acceptance of the POM**

With the exception of listed companies, the following documents must be sent to the FGEF if your POM is pre-selected:

* The complete Shareholders diagram or outline
* The last audited accounting document certified by an external auditor
* A copy of the Certificate of Registration or equivalent dating less than 3 months
* Either statutes or certificates of incorporation and memorandum
* Lists of the of Board of management and Board of directors with their classification especially for the CEO, deputy director and financial director and treasurer
* Curriculum vitae and proof of ID of the structure’s representative or final beneficial owner
* **Information Sheet (duplicate for each project partner)**

|  |  |
| --- | --- |
| Requester |  |
| Acronym |  |
| Nationality |  |
| Legal status |  |
| SIRET code |  |
| NAF code |  |
| Address |  |
| Telephone no. |  |
| Email address |  |
| Website |  |
| Project contact |  |
| Email address for project contact |  |
| Sales figure for the past 3 years |  |
| Total paid staff |  |
| Permanent staff abroad |  |

1. Eligible countries are those listed as beneficiaries of official development assistance by the OECD DAC: <https://www.oecd.org/fr/cad/financementpourledeveloppementdurable/normes-financement-developpement/DAC_List_ODA_Recipients2018to2020_flows_Fr.pdf>. [↑](#footnote-ref-1)
2. In connection with the Strategic Approach to International Chemicals Management. [↑](#footnote-ref-2)
3. Non-exhaustive list. [↑](#footnote-ref-3)
4. Eligible countries are those listed as beneficiaries of official development assistance by the OECD DAC: <https://www.oecd.org/fr/cad/financementpourledeveloppementdurable/normes-financement-developpement/DAC_List_ODA_Recipients2018to2020_flows_Fr.pdf>. [↑](#footnote-ref-4)
5. Digital technologies encompass the new information and communication technologies used to process and transmit information via computers, the internet, electronic communications, etc. [↑](#footnote-ref-5)
6. Nature-based Solutions are defined by IUCN as *"actions to protect, sustainably manage, and restore natural or modified ecosystems, that address societal challenges effectively and adaptively, simultaneously providing human well-being and biodiversity benefits.”* [↑](#footnote-ref-6)
7. Frugal innovation consists of meeting a defined need with the least sophisticated, least costly technological solutions possible, without compromising on the level of service provided. [↑](#footnote-ref-7)
8. The One Health initiative promotes an integrated, unified approach to human, animal, and environmental health. [↑](#footnote-ref-8)
9. For each project, the FGEF’s Scientific and Technical Committee will provide an indicative assessment of the remarkable nature of the innovation, considering aspects such as its transformative potential and its system of self-evaluation. [↑](#footnote-ref-9)
10. Valuation follows the rules described in AFD’s funding for civil society organizations (SCO): https://www.afd.fr/sites/afd/files/2017-12/guide-demande-de-financement-initiative-OSC-AFD.pdf [↑](#footnote-ref-10)
11. If the project conditions justify it, the steering committee may, at its discretion, take on a project whose cofinancing has not yet been confirmed. This flexibility may apply, for example, to projects in which confirming FGEF financing will serve to draw in other funders, or in cases when cofinancers have a decision cycle different from FGEF’s. The steering committee will ensure that the potential failure for this cofinancing to materialize does not threaten the viability and integrity of the project and does not cause FGEF’s share of the overall budget to exceed 50%, or 30%, depending on the case. [↑](#footnote-ref-11)